

SAN BENITO COUNTY ENVIRONMENTAL HEALTH DIVISION
1111 SAN FELIPE RD, STE. 101, HOLLISTER, CA 95023
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POLICY AND PROCEDURES FOR SEWAGE DISPOSAL SYSTEM APPLICATION

I. PERMITS

A Sewage Disposal System Installation Permit is required prior to the initiation of construction activities for any newly proposed system or any repair of an existing system.

Permits shall not be issued until an application to install or repair a sewage disposal system has been accepted by this department. A scaled plot plan, collection of the required fee and the completed application shall be received prior to acceptance of the application.

II. SITE EVALUATION

A site evaluation shall be conducted by this department to determine feasibility of siting a system on the lot. In the absence of previous soils analysis or knowledge in the area proposed for sewage disposal, profile holes or bores shall be performed to determine the soil suitability and for the existence of possible restrictive conditions. If restrictive conditions are discovered (i.e., clayey soils, clean sands, ground water, saturated zones, fractured rock or bedrock) then percolation testing and/or additional soils analysis shall be required. The above test(s) and/or analysis shall be performed by a registered professional competent in the field of sewage treatment and disposal.

Percolation tests shall conform to the methods developed by the EPA and described on page 41 of their manual for onsite wastewater treatment and disposal systems. Alternative system design proposals shall receive the stamp of a qualified registered professional knowledge in soils, soil classification, and in alternative sewage disposal design.

III. CONSTRUCTION

All horizontal drainage piping from the two-way cleanout at the building to the septic tank shall be uniformly sloped to UPC standard. Materials shall be ABS or schedule 40 PVC. A diversion valve (i.e., bull run type) shall be installed between equal portions of the approved leachfield.

Septic tanks shall be commercially built to UPC specifications or, in the event the property owner is to construct the tank, a complete set of plans shall be submitted and approved by this department prior to construction. If the septic tank is more than three feet below grade, risers over the septic tank manholes will be required.

Septic Systems shall observe all required setbacks.

Setback from:	Septic tank	Leach field	Seepage pit
Building or structures	5'	10'	10'
Property lines	10'	10'	10'
Water wells	100'	100'	100'
Water courses, swales	100'	100'	100'
Leach fields or seepage pits	5'	2 time the flow line depth	
Domestic water lines	10'	10'	10'
Swimming Pool	25' from any part of septic system		

These distances may be increased where circumstances require the necessity of such action.

IV. ALTERATIONS AND INSPECTIONS

No system shall be altered without prior approval from this department; in the case of an alternative design the designer of the system shall submit a proposal to this department for approval prior to alteration.

A trench inspection and a final inspection shall be performed by this department prior to completion of the system. At least 24-hour advance notice **and** confirmation by the inspector is required prior to beginning construction and prior to requesting a final inspection.