

San Benito County

Date Last Revised:

11/99

Bargaining Unit:

G

FLSA:

Covered

EEO:

2

COMMUNITY HEALTH NURSE II

DEFINITION

Under direction, to plan and conduct a variety of community health nursing services; to promote and preserve the health of the community; to provide nursing services, health education, and health consulting services, including the prevention and control of diseases and the promotion of health awareness; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the journey level in the Community Health Nurse class series. Incumbents perform a wide scope of community health nursing duties as well as have responsibility for special programs, such as School Nursing or Immunizations Clinic Coordination. This class is distinguished from the Community Health Nurse I in that incumbents are expected to perform a broader range of duties and activities on a more independent basis. It is distinguished from Senior Public Health Nurse in that Senior Public Health Nurse incumbents perform more complex, specialized assignments, as well as provide lead direction, work coordination, and training for other professional nursing and support staff.

REPORTS TO

Senior Public Health Nurse, Director of Nursing Services.

CLASSIFICATIONS SUPERVISED

This is not a supervisory class.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Plans, organizes and provides community health nursing services, health instruction, counseling, and guidance for individuals, families, and groups regarding prevention of illness, disease control, health awareness, health maintenance, and rehabilitation; may be responsible for special programs such as School Nursing or Immunizations Clinics; identifies and interacts with local community care resources and/or school districts in providing mandated health screening for children; develops, plans, and directs use of health resources consistent with programs goals and objectives; provides referrals; teaches and demonstrates health practices to individuals and groups; instructs clients in sexually transmitted disease prevention and follow-up; provides training in immunization procedures; identifies individual and family problems which are detrimental to good health; may make home visits to assess an individual's progress; works with families to alleviate health problems and promote good

health habits; refers and coordinates the

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EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES (continued)

care of individuals and families with other public and private agencies; identifies special health needs for assigned cases, recommending and implementing services to meet those needs; may perform investigations in homes, schools, and the community; prepares appropriate records and case documentation, arranging follow-up services based on findings; confers with physicians, nursing staff, and other staff regarding community health programs, patient reports, health evaluations, medical tests, and related items; may consult with multi-disciplinary teams for the purpose of identifying and creating a plan of service for "at risk" families; works with community groups in identifying community health needs, developing needed health services, and improving existing services; may develop procedures/protocols for an assigned program; orders and maintains clinic supplies, including immunization vaccines; prepares grants, project plans, reports, and maintains records; compiles statistical information for program evaluation and planning purposes.

TYPICAL PHYSICAL REQUIREMENTS

Sit and stand for extended periods; normal manual dexterity and eye-hand coordination; lift and move objects weighing up to 50 lbs.; corrected hearing and vision to normal range; verbal communication; use of medical and office equipment, including computer, telephone, calculator, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in clinic, office, and home environments; exposure to communicable diseases and blood borne pathogens; continuous contact with other staff and the public. Incumbents are expected to follow universal precautions. Incumbents may be required to drive in remote areas of the County in all weather conditions.

MINIMUM QUALIFICATIONS

Knowledge of:

Principles, methods, practices, and current trends of general and community health nursing and preventive medicine.

Community aspects of nursing including community resources and demography.

Federal, State, and local laws and regulations governing communicable disease, public health, and disabling conditions.

Environmental, sociological, and psychological problems related to community health nursing programs.

Child growth and development.

Unique psycho/social and cultural issues encountered in a rural health program.

Causes, means of transmission, and methods of control of communicable disease.

Methods of promoting child and maternal health and community health programs.

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MINIMUM QUALIFICATIONS (continued)

Ability to:

Plan, organize, and carry out community health nursing activities in an assigned program.

Develop and maintain public relations with clients, staff, community groups, and other government organizations.

Analyze and conduct health assessment/problems and take appropriate action.

Provide instruction in the prevention of diseases.

Develop and maintain health records and prepare clear and concise reports.

Communicate effectively orally and in writing.

Deal tactfully and courteously with the public, community organizations, and other staff when explaining community health issues and providing community services.

Establish and maintain cooperative working relationships.

Training and Experience:

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Completion of sufficient education and experience to meet State of California certification requirements.

One year of community health nursing experience comparable to a Community Health Nurse I with San Benito County.

Graduation from an accredited college or university and completion of an approved public health nursing program.

Special Requirements:

Possession of a valid license as a Registered Nurse in California.

Certain positions may require School Nurse Credential.

Possession of, or ability to obtain, an appropriate valid California Driver's License.

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